

County [R] \_\_\_\_\_ Tax Code [R] \_\_\_\_\_

Street # [R] \_\_\_\_\_ Modifier \_\_\_\_\_ Direction \_\_\_\_\_ Street Name [R] \_\_\_\_\_ Suffix \_\_\_\_\_ Unit # \_\_\_\_\_ Mailing City [R] \_\_\_\_\_ Zip Code [R] \_\_\_\_\_

Office ID [R] \_\_\_\_\_ Agent ID [R] \_\_\_\_\_ Property Subtype [R] \_\_\_\_\_

Co-Office ID \_\_\_\_\_ Co-Agent ID \_\_\_\_\_ Agreement Type [R] \_\_\_\_\_

Ownership [R] \_\_\_\_\_ Agreement Type 2 \_\_\_\_\_

Listing Date [R] \_\_\_\_\_ Exp. Date [R] \_\_\_\_\_ On Market Date [R] \_\_\_\_\_ Listing Price [R] \_\_\_\_\_  
Listing Period [R] \_\_\_\_\_  
 City [R] \_\_\_\_\_  
 Twp [R] \_\_\_\_\_ Municipality [R] \_\_\_\_\_  
 Village [R] \_\_\_\_\_

Directions to Property (Max 200 Characters)

Legal Description [R] (Max 100 Characters)

Area [R] \_\_\_\_\_ Year Built [R] \_\_\_\_\_ Zoning [R] \_\_\_\_\_ Possession [R] \_\_\_\_\_ Comments \_\_\_\_\_

Lot Dimensions (Max 50 Characters)

Lot Size \_\_\_\_\_ Lot Size Source \_\_\_\_\_  
 Sq Ft  Acres

Present Use \_\_\_\_\_ Lease Term \_\_\_\_\_ \$ \_\_\_\_\_ Deposit \_\_\_\_\_

Office SF \_\_\_\_\_ Retail SF \_\_\_\_\_ Open Area SF \_\_\_\_\_ Total SF [R] \_\_\_\_\_ Minimum SF \_\_\_\_\_ Building SF \_\_\_\_\_

# of Stories \_\_\_\_\_ Elevator  Y  N Ceiling Height \_\_\_\_\_ # of Loading Docks \_\_\_\_\_ # of Restrooms \_\_\_\_\_ # of Parking Spaces \_\_\_\_\_

Closest Freeway \_\_\_\_\_ Miles to Closest Freeway \_\_\_\_\_ Access to Rail  Y  N Class A Road  Y  N Vacant Land  Y  N

Summer Taxes [R] \_\_\_\_\_ Summer Year [R] \_\_\_\_\_ Winter Taxes [R] \_\_\_\_\_ Winter Year [R] \_\_\_\_\_ State Eq. Value [R] \_\_\_\_\_ State Eq. Val Yr [R] \_\_\_\_\_ Tax Value [R] \_\_\_\_\_

Fuel Type \_\_\_\_\_ Insurance Amount \_\_\_\_\_ Water Amount \_\_\_\_\_ Electric Amount \_\_\_\_\_ Maintenance Amount \_\_\_\_\_ Janitorial Amount \_\_\_\_\_

Energy Certified [R]  Y  N Certification Type \_\_\_\_\_ Year Cert \_\_\_\_\_ Lake Name \_\_\_\_\_  
(Required if Yes for Energy Certified)

The undersigned seller acknowledges that the above features are accurately stated to the best of the seller's knowledge.

Seller's Signature \_\_\_\_\_ Date \_\_\_\_\_

Seller's Signature \_\_\_\_\_ Date \_\_\_\_\_

Public Remarks (Max 1250 Characters)

Agent Only Comments (Max 500 Characters)

Syndication Remarks (Max 1250 Characters)

Owner Name

Showing Instructions [R] (Max 150 Characters)

Showing Time Instructions (Max 400 Characters)

Commission:

			<input type="checkbox"/> Y <input type="checkbox"/> N	
<b>Buyer Agent [R]</b>	<b>Sub Agent [R]</b>	<b>Trans Coord [R]</b>	<b>Variable Rate [R]</b>	<b>Comments</b>

Basement [R]

- Yes
- No

Basement Type [R]

(If Basement is Yes)

- Full
- Partial

Air Conditioning

- Yes
- No
- Partial

Sewer Type

- Public
- Septic
- Community

Storm Sewer

- Yes
- No

Water Type

- Public
- Well
- Community

Financing Terms [R]

- MSHDA
- Cash
- Land Contract
- Rent/Lease

Business Name (Max 100 Characters)

Sole Proprietorship

- Yes
- No

Partnership

- Yes
- No

Corporation

- Yes
- No

Approximate Inventory Amount

The undersigned seller acknowledges that the above features are accurately stated to the best of the seller's knowledge.

Seller's Signature \_\_\_\_\_

Date \_\_\_\_\_

Seller's Signature \_\_\_\_\_

Date \_\_\_\_\_

**Lease Amount**  
 \_\_\_\_\_

**Monthly Expenses**  
 \_\_\_\_\_

**Income Year**  
 \_\_\_\_\_

**Source-Owner**

- Yes
- No

**Source-Tax Return**

- Yes
- No

**Source-Other**

- Yes
- No

**Gross Sales Amount**  
 \_\_\_\_\_

**Cost of Goods Sold**  
 \_\_\_\_\_

**Gross Income Amount**  
 \_\_\_\_\_

**Less Operating Expense Amount**  
 \_\_\_\_\_

**Net Income Amount**  
 \_\_\_\_\_

**Equipment Value**  
 \_\_\_\_\_

**Goodwill Amount**  
 \_\_\_\_\_

**Land Value**  
 \_\_\_\_\_

**Building Value**  
 \_\_\_\_\_

**Water Facilities**

- All Sports
- Pond
- Private
- Canal Frontage
- Lake/River Priv.
- No Motor
- River Frontage
- Public Access
- Lake Frontage

**Road Type**

- Public
- Private
- Easement

**# of Doors @ Grade**  
 \_\_\_\_\_

**Lease Type**

- NNN
- Gross Lease
- Modified Gross

**Annual Opr. Expenses**  
 \_\_\_\_\_

**Tax Year**  
 \_\_\_\_\_

**Source-Tax Return**

- Yes
- No

**Clear Ceiling Height**  
 \_\_\_\_\_

**Exterior**

- Block
- Brick
- Concrete
- Fiber Cement
- Metal
- Wood

**Floors**

- Brick
- Carpeted
- Ceramic Tile
- Concrete Slab
- Hardwood
- Heavy Duty
- Part Carpet
- Unfinished
- Vinyl/Linoleum
- Wood

**Walls**

- CC Blk
- Common Wall
- Metal
- Paneled
- Plaster
- Sheet Rock
- Unfinished
- Wood

**Utilities [R]**

- 1 Phase
- 3 Phase
- 200 Amps
- 400 or More Amps
- 400 Volt
- 480 Volt
- Internet Available
- Natural Gas
- None

**Heat Type**

- Electricity
- Radiant Heat
- Forced Air
- Gas
- Ceiling Units
- Oil
- Hot Water
- Suspended Radiant
- Zoned Heating
- None

**Heat Source**

- Electric
- Gas
- Oil
- None

**Construction [R]**

- Block
- Steel
- Wood
- Other

**IDX [R]**

- Yes
- No

**Show Address to Public**

- Yes
- No

**Show Address to Clients**

- Yes
- No

**Publish to VOW [R]**

- Yes
- No

**Show Address on VOW [R]**

- Yes
- No

**Show AVM on VOW [R]**

- Yes
- No

**VOW Public Comments [R]**

- Yes
- No

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Seller's Signature \_\_\_\_\_

Date \_\_\_\_\_

Seller's Signature \_\_\_\_\_

Date \_\_\_\_\_